



BSG Endorsement of Meetings and Resources – Terms and Conditions 2018

1. The meeting or resource must be consistent with the [BSG mission statement](#):
 - a. To maintain and enhance high standards of patient care
 - b. To enhance capacity of members to discover, disseminate and apply new knowledge to the benefit of patients with digestive disorders
2. Endorsed courses or meetings are those that the Society will badge officially as being relevant and important for its members
 - a. The applicant responsible for the course or meeting content should be a BSG member of good standing
 - b. The applicant responsible for the course or meeting should have no pecuniary interest in the meeting
 - c. The content of the course or meeting should be determined predominantly by the applicant responsible for the meeting
 - d. The content of the course or meeting must not have any restrictions or qualifying requirements imposed by any commercial sponsor
 - e. At a meeting with commercial sponsors, the [BSG Declaration of Sponsorship slide](#) must be shown at the beginning of every presentation.
 - f. The course or meeting must be relevant to the Society
 - g. The course or meeting must have [CPD approval](#) from one of the Royal Colleges unless primarily aimed at trainees
 - h. The course or meeting should offer preferential rates to BSG members
 - i. The BSG Education logo should be used in promotional materials
 - j. BSG support should be acknowledged at the course or meeting
 - k. Sponsorship support and extent must be clearly stated on any promotional material and on the 'declaration of interest' introductory presentation
 - l. A fee of £250 + VAT will be paid for endorsement of the course or meeting
3. Endorsed meetings or resources should be approved by a minimum of 3 people; the Education Committee Chair or nominee, relevant section chair, a VP of the BSG or President-elect and at least one elected Council member or member of the Education Committee
4. Endorsed courses or meetings must be UK-based.
5. A course or meeting will not be considered for endorsement if it is scheduled to be held within 4 weeks either side of the BSG Annual Meeting. In addition, a course or meeting with live endoscopy will not be considered for endorsement if it is scheduled to be held within 4 weeks either side of BSG Endoscopy Live.

6. For a repeat course or meeting, feedback from the previous course must demonstrate at least 80% positive feedback responses.
7. When the BSG agrees to endorse a course or meeting, the Society will
 - a. Include the course or meeting on the BSG website events calendar
 - b. Include the course or meeting in the monthly BSG eNewsletter
 - c. Circulate the course or meeting details by email from the BSG to the relevant BSG section after request approved by the relevant section chair
8. After agreement that the BSG will endorse a course or meeting, the course organiser and/or sponsor agree to
 - a. Apply a minimum 20% fee reduction for BSG members (for new applications made from 8 July 2018; this will increase to minimum 30% for new applications made after 1 January 2019)
 - b. Pay a fee of £250+VAT to the BSG within 14 days of receipt of invoice
 - c. Display the BSG Education logo on all materials associated with the course or meeting
 - d. Provide feedback to the BSG Education Committee within 6 weeks of any meeting in both detailed and summarized format. This feedback must include a question about whether the meeting was biased in favour of a sponsor. If the meeting evaluation indicates that the meeting content was biased, a 'no-endorsement' sanction will be imposed on the meeting for a period of 1 year.

The decision to endorse a course is made by the BSG Education Committee and the decision is final. If an application is unsuccessful, no fees will apply.